

## CLAIMS

WHAT IS CLAIMED IS:

- 1 Sub All 1. A method of transferring information from a resume to a database,  
2 comprising:
- 3 a) inputting a resume into memory, said resume having a plurality  
4 of resume contents;
- 5 b) inputting a template into memory, said template having a  
6 predetermined number of unique keywords and a predetermined number of  
7 unique fieldnames associated with each keyword;
- 8 c) normalizing the resume by using the template to associate each  
9 resume content with a fieldname, thereby creating a plurality of normalized  
10 resume contents; and
- 11 d) automatically transferring each normalized resume content to a  
12 data field within a database in which said data field is identified by a  
13 fieldname which matches the fieldname of the normalized resume content;
- 1 2. The method of claim 1 in which at least one keyword matches a  
2 sequence of characters contained within a resume heading.

1           3.     The method of claim 1 in which at least one keyword matches a  
2     sequence of characters contained within at least one resume content.

1           4.     The method of claim 1 in which the resume is in a language other than  
2     English.

*add p2*

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